

# SMALL COMMUNITIES TRANSPORTATION FUND HANDI-TRANSIT VEHICLE GRANT APPLICATION FORM

## General Guidelines:

1. Handi-Transit Vehicle Capital grants from the Small Communities Transportation Fund will be provided to assist municipalities with the purchase of vehicles.
2. May be used towards the purchase of the first, additional or replacement vehicle.
3. May be used towards the purchase of new or used handi-transit vehicles. Handi-Transit service providers and municipalities can choose the type of vehicle that best meets the needs of their service.
4. Grant funding must be approved in advance prior to the purchase of the vehicle.
5. Grant funding will be equal to 50% of the actual cost of the vehicles to a maximum grant amount of \$50,000.
6. Vehicles purchased with grant funding provided through the Small Communities Transportation Fund must meet any and all relevant federal, provincial and industry standards, i.e. Canada Motor Vehicle Safety Standard (CMVSS), Canadian Standards Association (CSA), Society of Automotive Engineers (SAE) which apply to such vehicles.
7. Sponsoring municipalities must be in compliance with the terms of their Gas Tax Agreement, which includes meeting their reporting requirements. Specifically, prior years' audited financial statements and annual gas tax expenditure reports must be submitted to Manitoba in order for a municipality to be eligible for funding.
8. Municipalities must be currently participating, or applying for participation in, the Province of Manitoba's Mobility Disadvantaged Transportation Program (MDTP) and must be in compliance with the terms and conditions of this program. In situations where two or more municipalities partner to offer handi-transit service through the MDTP, an approved grant will be provided to the sponsoring municipality only.
9. Municipalities and service providers are encouraged to consider environmentally sustainable options when making their vehicle purchase, including appropriately sized vehicles and alternative fuel technologies. Municipalities are also encouraged to implement environmentally sustainable practices in the operation of their services.

**Applicant's Information:**

- 1. Name of Municipality \_\_\_\_\_
- 2. Name of Hand-Transit Service \_\_\_\_\_
- 3. Name of Contact Person \_\_\_\_\_ Title \_\_\_\_\_
- 4. Phone Number \_\_\_\_\_ Fax \_\_\_\_\_
- 5. Mailing Address \_\_\_\_\_

**Project Information:**

- 6. Attach dealer quotes (minimum of three) for the vehicle you wish to obtain (Provide any brochures, layout description of the proposed vehicle that is to be purchased with funding assistance).
- 7. Type of Vehicle to be Purchased:

Number of Vehicle(s)		Total KMs	
Vehicle Make / Model		Vehicle Year	
Number of Passengers		Total Wheelchair Capacity	

Please check all that apply to the vehicle to be purchased:

- First / Additional Vehicle
- New Vehicle
- Replacement Vehicle
- Used Vehicle

8. Capital Budget:

Capital Costs

- Van \$ \_\_\_\_\_
- Radio Equipment \$ \_\_\_\_\_
- Other \$ \_\_\_\_\_
- Total Capital Costs** \$ \_\_\_\_\_

Sources of Funding

Municipal Government (s)

(a) \_\_\_\_\_ \$ \_\_\_\_\_ Yes  No   
 (Municipality)

(b) \_\_\_\_\_ \$ \_\_\_\_\_ Yes  No   
 (c) \_\_\_\_\_ \$ \_\_\_\_\_ Yes  No

**Total** \$ \_\_\_\_\_

**Provincial / Federal Grants**

(a) \_\_\_\_\_ \$ \_\_\_\_\_ Yes  No   
 (Program)

(b) \_\_\_\_\_ \$ \_\_\_\_\_ Yes  No

**Total** \$ \_\_\_\_\_

Grants from other Sources

(a) \_\_\_\_\_ \$ \_\_\_\_\_ Yes  No   
 (Organization/Donations)

(b) \_\_\_\_\_ \$ \_\_\_\_\_ Yes  No

**Total** \$ \_\_\_\_\_

**Total Capital Funding** \$ \_\_\_\_\_

9. Date vehicle will be in operation: \_\_\_\_\_

10. Will this vehicle be used to support a new service, or expansion of an existing service?  
 \_\_\_\_\_

11. Describe how this vehicle will be used to support new / existing handi-transit service:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
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12. Please outline any other information you feel would support the need for this vehicle and the grant funding for which you are applying:

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**To Apply:**

To submit your proposal, follow the link below to the Manitoba Municipalities Online (MMO) website. Upload your documents in the appropriate report placeholder, in the Municipal Reports Submission section, within the intake period.

[www.gov.mb.ca/assessment/subscriber](http://www.gov.mb.ca/assessment/subscriber)

**For assistance contact:**

Canada-Manitoba Infrastructure Secretariat  
1140-363 Broadway Ave.  
Winnipeg MB R3C 3N9  
Ph. (204) 945-4074  
[infra@gov.mb.ca](mailto:infra@gov.mb.ca)

**DECLARATION / SIGNATURE:**

**I hereby certify that I am an authorized signing officer for the applying municipality and that the above information is accurate to the best of my knowledge.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date